

St Benedict's High School

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Head Teacher: Alan Taylor



Children's Services

Dear Parent/Carer,

I am writing to provide you with an overview of our reporting arrangements for session 2020-2021.

Monitoring and Tracking of your child's progress helps us to ensure your child can achieve their potential and is therefore a very important part of his/her education.

As part of our monitoring and tracking system, your child will be involved in regular discussions with staff to identify strengths, areas for development and next steps. Please also discuss these reports with your child.

In previous sessions the reporting of this would have been shared as follows:

1. A full written report detailing your child's strengths and areas for development within each subject of study.
2. Tracking reports detailing levels of achievement and ratings for effort, behavior and homework.
3. A parent - teacher meeting with an opportunity for a verbal report.

Due to COVID, our approaches to reporting have had to be adapted. As a result of not being able to accommodate parents into the school building the parents' meetings will be replaced by a 2nd full written report initially.

We are currently developing an online system which would enable a virtual parents' meeting. I am hoping this could be in place for the second half of the session.

If you have any issues you wish to discuss further, please contact your child's pastoral care teacher or year group Depute Head Teacher.

Reporting dates

Year Group S4	Issued week beginning
Tracking Report	5 th October 2020
Full Report	9 th November 2020
Tracking Report	7 th December 2020
Full Report	15 th February 2021
Tracking Report	3 rd May 2021 (TBC)*

*Dependent on SQA arrangement.

Yours sincerely

Alan Taylor
Head Teacher

Director of Children's Services: Steven Quinn