

St Benedict's High School

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Head Teacher: Alan Taylor BSc. (Hons)

Date : 03/10/25



Dear Parent/Carer

The purpose of this report is to provide you with tracking grades indicating how well your child is performing in their National Qualification subjects.

The report states the grades and levels at which your child is currently working – this is shown as the **Working Grade** on the report. To maintain or improve on these grades, pupils will need to apply themselves fully both in class and at home. The **Target Grade** demonstrates the grade which the class teacher thinks your child is capable of if they work to their full potential.

This report also contains ratings for **behaviour**, **effort** and **homework**. These ratings are accompanied by the terms **Excellent**, **Good**, **Inconsistent** and **Needs Improvement**.

There is also information on your child's attendance. Please note attendance is recorded as 2 openings per day – morning attendance and afternoon attendance.

An explanation of the codes used for Working Grades is given below:

National 5, Higher & Advanced Higher

GRADE	SQA Grade
1	A
3	B
5	C
7	D
8*	No award

*This grade would indicate that the candidate is unlikely to achieve a course award at this level. An alternative course pathway may be considered.

National Progression Award

An NPA is awarded on a pass/fail basis, however we have used the following sliding scale to report on the quality of work being produced by pupils.

GRADE	SQA Grade	Quality
1	PASS	Excellent
3	PASS	Good
5	PASS	Satisfactory
7 -9	No Award	Needs Improvement

Teachers and pupils have been discussing these reports, setting targets, and identifying any areas for improvement. Pupils will have an opportunity to demonstrate their knowledge and skills across the remainder of the term.

Please use this tracking report to discuss progress with your child and plan next steps. There will be further report as well as a parent/carer evening (dates are below) as we progress through the year.

I have outlined some key dates below for the year ahead. *It should be noted that Rewards Activities will require a minimum of 90% attendance, unless there are mitigating circumstances.

Alton Towers Rewards Trip*	Friday 3 rd October
Awards Ceremony	Thursday 23 rd October 6pm
Parent Council Meeting	Monday 27 th October 6pm (new parents/carers welcome)
Full reports issued	Friday 14 th November
Snowball*	Thursday 4 th December
Music prelims	Monday 24 th – Friday 28 th November
Christmas concert	Wednesday 17 th December
Prelims	Wednesday 7 th January – Wednesday 21 st January 2026
Parent Council Meeting	Monday 2 nd February 6pm (new parents/carers welcome)
Tracking report issued	Friday 13 th February
Parents' Evening	Thursday 26 th February
Parent Council Meeting	Monday 16 th March 6pm (new parents/carers welcome)
SQA exam diet	Wednesday 22 nd April – Tuesday 2 nd June
Parent Council Meeting	Monday 27 th April 6pm (new parents/carers welcome)
Parent Council Meeting	Monday 8 th June 6pm (new parents/carers welcome)
Prom*	Thursday 25 th June

Finally, I have been impressed by the start S6 have made this year. The standard of uniform remains high, and I appreciate your support in this matter. Attendance and timekeeping are key to success, so please support your child to school to maintain high attendance.

Yours sincerely

Anna Cairn

Anna Cairn
Depute Head Teacher